



Office AnyWhere:

Keeps you PRODUCTIVE and PROTECTED that gives you PEACE of mind all the Time!

Now just **\$5** a month

Real Time Backup, Real Time Update on Remote Computers and Real Time Collaborate and Real Time Publish and Real Time Organize.

Active Backup:

Relax. Have "peace of mind" with continuous backup and version control. Active Backup means no waiting when you need to restore your files.

- Easy setup on Mac or PC for you or your whole team.
- Automatically backs up as soon as a file changes.
- Offsite backup to secure Office Anywhere Datacenter.
- Adjust backup speed by time of day to maximize performance.
- Restore any version of a file, even deleted files.

Automatic Back-up

- Have the files you work with automatically backed-up, securely, while you work. Never lose a change again.

It's really just that easy. After you install our small desktop application and choose a few settings, your files are automatically backed-up to your account. When you change your files on your desktop or your colleagues make changes, files are automatically updated. You don't have to buy other software or subscribe to other services - Office Anywhere takes care of this too. Sleep better knowing that your files are always securely backed up.

TeQ I.Q. ♦ Office: 619-255-4180 Fax: 619-330-4622

6161 El Cajon Blvd Suite B, # 228, San Diego, CA 92115

<http://www.teqiq.com/>



Go back in Time

Never worry about losing your valued files, even if you delete a file or get a virus. With Office Anywhere's built-in Versioning (Premium and Pro accounts only), you can quickly easily recover files and restore them to their original location, either a file at a time or entire folders.

It's like a time-machine that lets you go back in time to get what you need.

Work with Multiple File Types

Office Anywhere supports a variety of file types, which means you can review and share everything with colleagues and clients - from Office documents to videos; and you don't need additional software. Whether you're working from home, in your office or traveling, Office Anywhere is available from any device using a Web browser.

With Office Anywhere, you've got the assistant you always dreamed of. Your work is immediately organized and automatically backed up while you work.

Cloud Drive:

Allows you to move files from any computer to the Cloud Drive and that automatically updates the computer you want the file on.

Collaborative Editing

Integrated with desktop. Projects and Computers are directly integrated with the Explorer - both Windows and Mac the Office Anywhere cloud is mapped as a local drive.

Collaborative document editing. Any document stored in a project can be edited by anybody who has permission to do so.

Nothing new to learn. Works directly with the office applications that the user is already using (must support the WebDAV standard).

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Always Available:

Your files are securely accessible even if the host computer is offline or turned off. Quickly view documents, pictures, and video on desktop, laptop, netbook, or mobile phone without waiting for a file download.

- Works with any modern computer or any browser or most mobile browser.
- Native application for iPhone, Android, and Blackberry users.
- Take action on any document with fax, print, or email forward.
- Video streaming support for popular multimedia phones.
- Worldwide teams can collaborate on projects anytime.

Collaborate:

Nobody works alone. Setup teams of contributors and guests to easily work together. Use your mobile phone when away from your desk.

- Complete document discussion and change history maintained.
- Filter views for changes by person, project, or type of action.
- Monitor and control access with instant notification of changes.
- Easily manage users centrally, adjust as team changes.
- Cloud Drive offers natural workflow integration.



Publish:

Enjoy simple distribution of your presentations, documents, or videos. Secure password protected links eliminate large file attachments and network bottlenecks.

- Documents and videos automatically convert for optimal viewing.
- Complete control over user access.
- Instant notification of updates for team members or guests.
- View with browsers of most mobile phones.
- Special viewer for photos and videos.

Organize:

Experience the higher productivity of Online Projects. Stop juggling files from different folders, different computers, and different people. Share with team members or guests using secure links.

- Keep related files and folders in one common area, online, all the time.
- Automatic notification of changes via email or SMS.
- Version control assures that you never lose an edit.
- Email or upload files into your projects.
- Cloud Drive treats online projects like local folders.

Stay Organized and Work Together

Office Anywhere is the most integrated solution for creating documents and working with your team. Now, you can work more efficiently than ever. Office Anywhere helps you stay organized while you share your work easily with colleagues and clients.

Use the Dashboard for a quick view of what's been updated; Projects (Office Anywhere's online workspaces) help you organize your work and share; then add notes and comment on any file.

Security:

Secure Connections



Your connections with a web browser employs 256-bit SSL (Secure Socket Layer) encryption. The desktop software utilizes a 168-bit SSL when communication with the Office Anywhere service. The desktop software can only transmit information in encrypted format that is beyond the standard set forth for most financial institutions. Furthermore, the agent can only talk to a specific server and only after the proper username and password authentications are verified. World class data centers are under 24 x 7 monitoring and hardened against hacking attempts and any kind of unauthorized access.

Mobile Security

Verisign authentication is used to ensure that your connection is not redirected and to authenticate the website when it is being remotely accessed. When accessed from a mobile device or remote computer, no confidential information (files or emails) is left on your mobile device or remote after use. If the device is lost you can quickly disable access to the device from a Web based PC interface. When using your browser from a mobile device, only a secure ([https](https://)) protocol is accepted. Once again, the information is encrypted and the connection proceeds only after the username and password is authenticated.

Active Storage

The Office Anywhere service is designed with a multi-level architecture with maximum security inherent in its design. Account meta-data, User profile, and files are stored in separate servers and linked with unique codes so that access to one server alone will not result in user traceable file information. Your *information is not archived to tape*, ensuring optimal availability when you need it most. The servers are fully redundant so that a failure will not result in downtime to our subscribers. Data is stored in two independent locations for optimal safe keeping. Emailed files are virus checked as they move through the datacenter to prevent malware propagation.



Data Sharing

You control your data. Information can be shared by you only to those you specify. A Team member or a guest account can be established with collaboration and access rights you control. You can choose to provide a secure link that can be password protected and time out automatically after a set period of time. In each case, you can remove the rights to the files and folders at anytime. The shared content will be provided in a secure connection and users cannot move outside of the information you share. Online Project folders have automatic notification options so that you know when information is added or changed.

Physical Data Center

Office Anywhere operates multiple datacenters around the world. These data centers are SAS (Statement on Auditing Standards) 70 compliant, meaning that they meet the stringent requirements for audits that examines and tests the characteristics of internal controls for service organizations.

In layman's terms this means that physical access is restricted and monitored 24 x 7. No one can access the physical computers without a thorough multi-level sign in process, which includes security badges, and biometric verification. Access is segregated to only allow certain individuals the ability to maintain the computers. Servers have redundant disc arrays with redundant power supplies and battery backup which effectively eliminates downtime. Finally redundant cooling and Fire suppression (including pre-warning systems) complete the protection of your data.

Privacy Policies and EULA

All Office Anywhere policies and terms of use are regularly reviewed by experts in the privacy policy field.

Office Anywhere is used as the backend for deployed services from major telecommunications companies, IT and web professionals, and even major network infrastructure companies. Our data center and our practices are regularly reviewed with our partners and we understand that we have to continue to earn your trust every day.

For more detail, please refer to our Privacy Policy or write security@teqiq.com.

At TeQ I.Q., we take the safety and security of your data very seriously.

Web connections utilize a 256-bit SSL (Secure Socket Layer) connection and agents connect with a 168-bit SSL encrypted connection. All data is mirrored and backed up regularly in our world class data centers, which are physically monitored 24 hours a day. Furthermore access to the website is only possible when authentication with the proper credentials are provided. No one will have access to your information unless you give them permission.